



Dates and fees 2010

General or Business English Standard 15 lessons per week

	2 weeks	3 weeks	4 weeks	6 weeks	8 weeks	12 weeks	24 weeks
Morning 0900 - 1220	326	463	576	842	1053	1453	2653
Afternoon 1340 - 1700	269	375	495	731	953	1388	2398

General or Business English Standard Plus 20 lessons per week

	1 week	2 weeks	3 weeks	4 weeks	6 weeks	8 weeks	12 weeks	24 weeks
Morning 0900 - 1325	219	408	579	719	1053	1315	1816	3315
Afternoon 1340 - 1700	193	389	531	674	936	1160	1603	2657

General or Business English Intensive 30 lessons per week

	1 week	2 weeks	3 weeks	4 weeks	6 weeks	8 weeks	12 weeks
0900 - 1700	310	595	838	1071	1573	2004	2840

General or Business English Intensive Plus 20 lessons plus individual tuition

0900 - 1700	1 week	2 weeks	3 weeks	4 weeks	6 weeks	8 weeks	12 weeks
20 Lessons + 3 individual lessons a week	354	678	984	1223	1749	2275	3256
20 Lessons + 5 individual lessons a week	444	858	1254	1559	2253	2915	4216

Summer 2010 Supplementary Fees

Supplementary fees apply per week between the dates 5th July - 27th August

General English	Combination Course 1	Combination Course 2	Intensive
15	18	20	22

Academic Year Course 15 lessons General English per week

Please note, once enrolled it is not possible to change, cancel or vary this course in any way

	Duration	Standard Morning Fees	Standard Afternoon Fees
General English plus IELTS preparation included 0900 - 1220 or 1340 - 1700	36 weeks	3638	3197

One to one classes *

Tailor made English tuition. One teacher to one student. Study focus and time of lessons is flexible to suit the student

1 hour lesson	15 lessons	20 lessons	25 lessons	30 lessons
45	652	843	1021	1185

One to two / three / four *

Tailor made English tuition. Study focus and time of lessons is flexible to suit the students

One to Two	One to Three	One to Four
58 per hour	72 per hour	86 per hour

* The above classes can be delivered at your home or office at a premium of 15% + travel expenses of the teacher

Cambridge Examination Courses

15 hours exam preparation & 5 hours speaking exam preparation. Examination fee not included in the price

	Starting Dates	Duration	Fees
PET 0900 - 1325	3rd May	4 weeks	718
FCE only 0900 - 1325	4th January 21st June	10 weeks	1315
FCE & CAE 0900 - 1325	22nd March 13th September	12 weeks	1578
CPE 0900 - 1325	Part time evening course 22nd March 13th September	12 weeks	573

Academic IELTS Course

Examination fee not included in the price

	Starting Dates	Duration	Fees
IELTS Examination preparation 1340 - 1700	Every month	4 weeks	576
Two IELTS Examination preparation courses to increase your score 1340 - 1700	Every month	8 weeks	1150
IELTS Examination preparation plus General English 0900 - 1700	Every month	4 weeks	1071

If you wish to take a Cambridge Examination or an IELTS examination please inform the school at the time of application

TOEIC Examination Course

Taught as one to one lessons only

1 hour lesson	15 lessons	20 lessons	25 lessons	30 lessons
45	652	843	1021	1185

University Foundation Course

Includes Student Handbook, Student Starter Pack, UCAS fees and all university advice and support

	Dates	Duration	Fees
Monday 0900 - 1700 Tuesday, Wednesday, Thursday 0900 - 1550 Friday 0900 - 1220*	20th September 2010 - 24th June 2011	36 weeks + 4 weeks holiday	5953
Monday 0900 - 1700 Tuesday, Wednesday, Thursday 0900 - 1550 Friday 0900 - 1220*	4th January 2010 - 24th June 2011	24 weeks + 2 weeks holiday	3969

*one Friday every month is taught at St. Mary's University College

Workskills 15 lessons per week

	2 weeks	3 weeks	4 weeks	6 weeks	8 weeks	12 weeks	24 weeks
Afternoon 1340 - 1700	269	375	495	731	953	1388	2398

6 weeks is the minimum length for an Edexcel Workskills qualification

Workskills plus Work Placement

A combination of English for Work followed by a work placement

	8 weeks Workskills + 4 week work placement	13 weeks Workskills + 13 week work placement	19 weeks Workskills + 19 week work placement	23 weeks Workskills + 23 week work placement
Classes take place between 1340 - 1700	1374	1977	2595	2959

Unpaid Work Placements

Work placement fee

475 - 525 depending on type of placement

Paid Work Placements in the Hospitality Industry

Work placement fee

475

Books charged at 20 GBP for every 12 weeks (15 hour course) and 40 for every 12 weeks (30 hour course)

If you arrive in the middle of book term you may be required to buy more than one book in a 12 week period.

The book terms for 2010 are:

Term 1 – 13 weeks – 04/01 to 01/04

Term 2 – 12 weeks – 06/04 to 25/06

Term 3 – 12 weeks – 28/06 to 17/09

Term 4 – 13 weeks – 20/09 to 17/12

General Information

Accommodation Finding fee: £37

Accommodation is usually booked from Saturday to Saturday or Sunday to Sunday (7 nights).

Always indicate two choices of accommodation. We cannot guarantee your first choice of host family or residential accommodation, particularly in the summer time. If your first choice is unavailable, we will book the second choice.

Accommodation can be booked for a minimum of one week. Accommodation can be extended after arrival with one week's notice for host families or two weeks' notice for residential accommodation.

If you cancel your accommodation less than 15 days before you arrive or during your course, you will lose your accommodation

finding fee of £37 plus you will have to pay cancellation fees, which will vary according to the type of accommodation booked. Please note that some residences do not allow cancellation after arrival.

If you do not like your accommodation, we will change it with one week's notice provided there is a good reason and there is an alternative available.

Please let us know if you have any special requirements regarding diet, pets, smoking or allergies and we will do our best to match you with the right accommodation.

Before you leave your country, we will send you all the details of your accommodation and details of your airport transfer pick-up, if you have requested one. For travel information in London, please see www.tfl.gov.uk and www.streetmap.co.uk

If you have not ordered an airport transfer, you must contact your homestay to tell them when you will be arriving so that the host family are at home to welcome you.

Contact us if you would like advice on choosing accommodation.

For detailed information on host family accommodation and the different residential accommodation available please visit www.uclondon.com.

These prices are correct at the time of going to print but may change as they are not determined by the school. Please check at the time of booking.

Homestay Accommodation 2010

	Description	Price per week
Standard Zones 3 - 4	Bed & breakfast	130
	Half board (bed, breakfast and dinner)	150
Superior Zones 2 - 3	Bed & breakfast	170
	Half board (bed, breakfast and dinner)	190
Executive (Private Bathroom)	Bed & breakfast	190
	Half board (bed, breakfast and dinner)	220

Twin room accommodation for two friends sharing a room available on request.

Self-catering is available for the same price as half board for all host family accommodation.

Airport Transfers

	London Heathrow	London Gatwick / Stansted / Luton
Cost	£75 one way - £130 return	£105 one way - £200 return
One extra person	£25 one way - £40 return	£30 one way - £50 return

Residential Accommodation

All rooms are single, except where stated

Hostel Accommodation – All Year

Name	Type	Price per 7 nights	Facilities	Zone
International Students' House (excluding June, July & August)	Bed & breakfast	190 – Single 165 – Twin	Restaurant, bar, gymnasium, theatre, internet café and shop, social programme	1. Great Portland Street or Regent's Park
International Students' House (excluding June, July & August)	Half board	245 – Single 210 – Twin		
IES	Self-catering	215 – Twin rooms only	Rooms en-suite 2 people share facilities	1. Sloane Square tube
Goswell House	Self-catering	230	Rooms en-suite 10 people share facilities	1. Angel tube

Halls of Residence – Summer Only – June to September

Name	Type	Price per 7 nights	Facilities	Zone
International Students' House	Half board	273 – Single 238 – Twin	Restaurant, bar, gymnasium, theatre, internet café and shop, social programme	1. Great Portland Street or Regent's Park
Schafer House	Self-catering	220	5 people share facilities	1. Warren Street tube
Dinwiddy House	Self-catering	230	Rooms en-suite 6 people share facilities	1. Kings Cross tube
University College London	Half board	280 – Single	Rooms en-suite	1. Goodge Street tube
University College London	Bed & breakfast	240 – Single	Rooms en-suite	1. Goodge Street tube

Student Houses – All Year

	Price per 7 nights			
Self-catering and sharing facilities with other students. Monitored by the owner	Single room	170 (1 - 4 weeks)	Every extra week £160	All Bills Included
	Twin Room	140 (1 - 4 weeks)	Every extra week £132	All Bills Included

Terms and Conditions

Age

All ages below refer to the age of the student on the first day of the course or the day accommodation is booked if this is earlier.

The minimum age for students is 16 (except on certain courses where it may be specified as 18). It is the responsibility of the student or their agent to inform UIC of the age of the student if the student is under 18. UIC reserves the right to teach an underage student separately and to charge additionally for this if accurate information is not given.

All students under 18 requiring accommodation must stay in Homestay accommodation. The only exception to this is where students under 18 have written permission from parents or legal guardians giving permission to stay in other accommodation.

Timetable

The times of each lesson are clearly stated in the school brochure and on the school website.

Students can begin classes on any Monday and study for any duration, finishing on a Friday except when specific dates are given. The school is closed on Mondays which are public holidays in the UK and on these days courses begin on the Tuesday following the public holiday. Dates of public holidays are published in the school brochure and on the school website.

UIC reserves the right not to run an advertised course if there are fewer than 5 students enrolled for that course. Wherever possible an alternative course will be offered, if this is not possible a refund of fees paid will be made.

UIC reserves the right to refuse entry to an examination class, to a Business English class or to a Work Experience program if the level is not of the required standard. The required standard is published in the school brochure and on the school website.

In such cases an alternative course of equal value will be offered for the duration booked except in the case of Work Placements where it may be necessary for the student to purchase additional classes in order to reach the necessary level of English.

Course Fees

A Registration Fee of £37 is payable on enrolment and includes: welcome pack, student card, use of UIC facilities including internet access, membership of International Student House club, leaving certificate and academic reports.

Course Fees include, placement tests, tuition as advertised, use of self study facilities (at published times) progress assessments and tests, access to school social programme (additional charges may be made for some activities).

Course Fees do not include: examination fees if applicable, insurance, bank charges, student travel photocard, course books, accommodation and some social activities.

Course books are invoiced separately at rates advertised in the school brochure and on the school website. Students must have the appropriate course book to be able to study. The school will not provide photocopies of parts of course books and reserves the right to ask a student to leave a class if they do not have the appropriate course book.

Students are responsible for their own study materials such as pens and notebooks and for having adequate funds for living expenses and transport.

Public and School holidays

UIC is closed on the following public holidays in 2010

2010: 1 January, 2 & 5 April, 3 & 31 May, 30 August.

In addition UIC is closed from 20 December 2010 to 3 January 2011.

There is no reduction in course fees when a course includes a public holiday.

One-to-one lessons will be rearranged if they are scheduled to take place on a public holiday.

For courses booked which start before, and finish after the Christmas holidays, the finishing date will be extended to take account of the period of closure.

Student Holidays

Students on courses of 12 weeks or more may take 1 week's holiday for every 12 weeks study, up to a maximum of 4 weeks and the course will be extended accordingly. This holiday is in addition to any Christmas holiday when the school is closed.

Summer

During the summer period (usually July and August) UIC may use additional facilities and extra classrooms in a summer centre. Facilities will be of a similar standard to those in the main school and all UIC facilities including welfare and information services will be available for use.

Attendance

Students are expected to attend regularly and punctually and to behave in an appropriate manner. UIC reserves the right to dismiss a student for improper behaviour and in these circumstances no refund or credit will be given. UIC will not refund fees for students who start their booked courses late, finish early or miss lessons.

Students must attend a minimum of 90% of their course to comply with visa requirements and to receive a UIC certificate.

Booking Changes and Cancellations

Before arrival

We require a minimum of one week's notice for any changes to a course booking. One change can be made free of charge, however every additional change will be charged at £30.

If you cancel your course more than 7 days before your course begins we will refund tuition fees, minus the non-refundable deposit (£120). Alternatively, the deposit may be used towards a future course commencing within 12 months of the original start date.

If a visa application is refused and a course cancelled as a result, we will refund fees excluding a £50 administration charge. For a refund of fees in cases where a visa has been refused, a signed visa refusal letter from the British Embassy or consulate must be provided and original copies of letters returned to the school.

Course start dates may be delayed to allow for visa re-applications but UIC must be informed in writing before the planned starting date. If a student does not inform UIC in advance that they will not be arriving the deposit or any fees paid will be forfeit and no refund made.

If you have already entered the UK and have obtained a student visa, there is no refund available. If you have obtained a visa through submitting documents provided by UIC and you do not attend classes at UIC the Home Office in the UK will be informed that you are not following a course of study at UIC.

If a course is cancelled by UIC we will refund payment in full.

After arrival

Once your course has started, no refund of fees is available. If a course is cancelled or curtailed by United International College, tuition fees will be calculated up until that date and in certain circumstances and at the discretion of the Principal credit tuition may be given for fees remaining. No cash refunds are given. We strongly recommend that you take out student insurance to cover you in case you have to shorten your course. The school cannot arrange insurance but we can introduce you to specialist insurance companies.

If you wish to make any changes to your course after arrival, an administrative charge of £35 will be payable.

Accommodation Changes and Cancellations

Before arrival

If you cancel or change your accommodation booking at least 2 weeks before you are due to arrive, we will refund all payments received except for the £37 Accommodation Finding Fee which is non-refundable.

If you cancel your accommodation less than 15 days before arrival you will be charged the Accommodation Finding Fee (£37) plus the £200 non-refundable deposit.

Please note that for students requiring a visa, no accommodation will be booked until we receive notification that the visa application has been successful. UIC accepts no responsibility if the requested accommodation is not available at that time but will endeavour to find a suitable alternative. If a student insists on a firm accommodation booking before a visa application is made and that application turns out to be unsuccessful then cancellation fees will apply.

If we have arranged your accommodation and you wish to delay your arrival, a second accommodation Finding Fee (£37) may be charged. In this case we must receive sufficient notice (2 weeks) to cancel the accommodation. If this does not happen you may have to pay for this period before you arrive.

In some cases there are no cancellation arrangements possible. If the school is asked to arrange accommodation in a hostel or hotel with no cancellation policy the student or their agent will be notified in advance and before any booking is made.

Please note that UIC can accept no responsibility for the availability of requested accommodation.

After arrival

If you cancel your accommodation less than 15 days before you arrive or during your course, you will lose your accommodation finding fee of £37 plus you will have to pay cancellation fees, which will vary according to the type of accommodation booked. Please note that some residences do not allow cancellation after arrival.

Airport Transfers

UIC will provide airport transfers to meet students at airports or rail stations if this is requested and provided we have information of flight or train arrivals. We will wait for the student at the airport for a maximum of 2 hours after the plane has landed and this is included in the fee. Any additional waiting time (however caused unless the direct responsibility of UIC) will be charged to the student at £10 for each hour or part of an hour.

If UIC is not able to provide Accommodation or Airport Transfers as requested, we will refund any payment made in full.

Insurance

UIC strongly recommends that you arrange full insurance for health, possessions, travel and cancellation or curtailment of your course. UIC cannot arrange insurance but we can introduce you to specialist insurance companies.

In these terms and conditions UIC (or "the school") is United International College, the trading name of Languages in London Ltd and Foreign Languages in London Ltd.

Please indicate that you have read and understood the terms and conditions. If you need some help in understanding the English please ask any member of staff.